INSTRUCTIONAL TECHNIQUES

PROGRAMME REFERENCE:

IT

PROGRAMME PRE-REQUISITES:

None.

PROGRAMME SYNOPSIS:

This professional development training programme is designed to equip participants with the fundamental knowledge and skills required to design, develop, and deliver a professional training programme in an effective and efficient way. It includes a number of case studies and activities to facilitate practical understanding and competence development.

KEY TOPICS:

- Key fundamentals & types of training
- Establishing training requirements
- Designing a training programme
- Developing training manuals & presentations
- Formative & summative assessments
- Delivery plan & guidelines
- Training quality management system

BENEFITS OF ATTENDING:

By the end of the programme, participants will be able to:

1. Briefly discuss key fundamentals and types of professional training.
2. Establish a client's training requirements.
3. Design and develop a training programme.
4. Create an effective and efficient training system to facilitate classroom or online delivery as required.
5. Establish a training quality management system.

PROGRAMME DURATION:

5 Days - 30 Training Hours

PROGRAMME AVAILABILITY:

SCHEDULED (PHYSICAL CLASSROOM): Not Available

IN-COMPANY: Available - Standard & Tailored

ONLINE: Available - View options here

PROGRAMME FEE:

SCHEDULED (PHYSICAL CLASSROOM): Not Applicable

IN-COMPANY: Please contact us to discuss

ONLINE: Please click here for details

WHO SHOULD ATTEND?

Instructors, subject matter experts, consultants and other professionals involved in training. In particular, the programme is suitable for those who are new to training, or have some instructional experience but require formal training to improve their knowledge and practical skill set.